



WEST SUSSEX COUNTY COUNCIL

# IMBERHORNE SCHOOL

Headteacher: Mr Martin Brown

Compassion  
Achievement  
Respect  
Endeavour

*The cornerstones of our  
learning community*

2<sup>nd</sup> July 2021

Dear Parent/Carer

Please find the following link to a short video introducing myself :

[https://youtu.be/2n5wRhWJP\\_s](https://youtu.be/2n5wRhWJP_s)

I am also delighted to be able to share with you our virtual tour. This is very current so you will see students with masks and PE kit in classrooms. We hope this gives you a good feel for the school. [https://youtu.be/386n\\_k4uzqA](https://youtu.be/386n_k4uzqA)

During next week, I will be visiting the majority of students in their primary schools. I will be accompanied by Mrs Galloway who is our Pastoral Support Assistant. I will also be giving students an Induction Booklet to take home which I hope will help answer a lot of questions. This is also online version, and the link to this booklet is below. We are posting this booklet home for any students that we are unable to visit in school.

<http://www.imberhome.co.uk/sites/default/files/Induction%20Booklet%20Yr7%202021-22.pdf>

On **Wednesday 14<sup>th</sup> July** there is an option to book an appointment with a range of staff if you have a specific concern to discuss. These are private online 5-minute appointments. Please don't book an appointment unless you have something you wish to discuss and consider which member of staff you feel will be the most appropriate. The appointments will be from 3.30 – 5.30pm. The list of staff is as below:

**Mrs S Cook** – Medical or transport issues

**Mrs S Marchant (SENCo)** – Special Educational Needs

**Mrs M Yates or Mrs C Price** – students who may need additional support or attention (other than SEND), this may include Pupil Premium, Free School Meals, individuals with limited access to technology or resources

**Mr C Dunn** – Head of Year 7, overview of pastoral care including matters to do with anxiety, friendship issues, transition and change

**Mr D Jones** – Assistant Headteacher with an overview of Key Stage 3, as above

**Mrs H Timson** - Assistant Headteacher with an overview of Key Stage 4, as above

**Mr M Conroy** – Deputy Headteacher, overview of the curriculum, school systems and extra-curricular provision

**Dr C Barr** - Deputy Headteacher, overview of the curriculum, school systems and extra-curricular provision

**Mr M Brown** – Headteacher, overview of the school

The booking system will open at 6.00pm on Friday 2<sup>nd</sup> July and will close at 1.00pm on Wednesday 14<sup>th</sup> July.

Please click [here](#) to access the booking system and make appointments if you wish. You do not need any passwords or log-in details other than your child's legal first name, surname and date of birth.

**Imberhorne Lane  
East Grinstead  
West Sussex  
RH19 1QY**

Tel: 01342 323562

E-Mail: [info@imberhorne.co.uk](mailto:info@imberhorne.co.uk)

[www.imberhorne.co.uk](http://www.imberhorne.co.uk)





The system is very straightforward and easy to use, but the following documents provide some guidance if necessary (click links to view):

- [Year 6 Parents Guide to Booking Appointments](#)
- [Year 6 Parents Guide to Attending Virtual Appointments](#)

On **Monday 19<sup>th</sup> July** we will be holding a virtual form group meeting. This will be an opportunity for students to meet with their Form Tutor and also meet students in their new form group. The meetings will be held from 3.30 onwards. The details of these meetings will be provided next week.

Finally, below is a message from Mrs Kayleigh Moss regarding uniform

It has been lovely seeing so many students coming in to try on their uniform ready for September. We still have some slots available, these can be booked via the following link:

<https://uniform.imberhorne.co.uk/products/uniform-try-on-appointment>

**All orders need to be with us by Friday 16<sup>th</sup> July.** This is to help ensure that you will have all the uniform needed by the time term starts in September.

The following short video contains a guide to how to measure your child for uniform to assist you with the correct sizing: [https://youtu.be/O\\_vtiuTWnmk](https://youtu.be/O_vtiuTWnmk)

Collections and exchanges can be made when the uniform store is open on the following dates/times.

### **July**

Thursday 8th	3.15pm-5.00pm,
Friday 9th	3.15pm-5.00pm,
Wednesday 14th	3.15pm-5.00pm,
Thursday 15th	3.15pm-5.00pm,
Tuesday 20th	3.15pm-5.00pm,
Thursday 22nd	3.15pm-5.00pm,

### **August**

Monday 9th	10.00am-2.00pm
Tuesday 10th	9.00am-1.00pm
Friday 13th	10.00am-12.00pm

**The uniform store is located at Imberhorne Upper School, Imberhorne Lane, RH19 1QY.**

Please park in the main car park, and walk through the blue gates down towards the sports hall where you will find the uniform store.

**Collection is only available during these times and not during school hours.**

Best wishes

Mr C Dunn  
Head of Year 7