



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Martin Brown

Compassion
Achievement
Respect
Endeavour

*The cornerstones of our
learning community*

September 2018

Dear Student

I am pleased to inform you that Imberhorne School will be offering the Duke of Edinburgh's Award to students in Year 10. The Duke of Edinburgh's Award, voted by the United Learning Trust, a consortium of major employers, as the extra-curricular award that they see as most important for potential applicants to have attained at school.

The award requires those taking part to complete four sections:

- Skill (learning a skill at least once a week)
- Physical (participating in a physical activity at least once a week)
- Volunteering (being involved in an activity that benefits others once a week)
- Expedition (completing a training and assessed 2-day hike with an overnight camp)

The Skill, Physical and Volunteering sections must be completed once a week with two of these sections to be completed over three months and one over six months. Students will be assisted in the selection of appropriate activities and monitored by teachers throughout the delivery of the award programme, however, completion of these sections will primarily be the responsibility of the student taking part.

Students will take part in a practice expedition and an assessed expedition in the summer of 2019 – 27/28th April, 11/12th May (practice Expeditions) and 8/9th June, 15th/16th June (assessed) – Students will be allocated an expedition date depending on their grouping. In addition, students will be expected to attend a full day training session on a Saturday during the spring term; either 9th or 16th March.

Training for this section will take place fortnightly in afterschool sessions, which will take place between 3:00 and 4:30pm on a **Wednesday**. Completion of the award requires commitment from participants not only to the activities but also to the on-going training, therefore all students taking part will be asked to attend their scheduled extra-curricular sessions and the scheduled weekend session to complete the expedition section. Failure to attend **90%** of allocated sessions (without prior permission/notice) will result in removal from the Award Scheme. This is to ensure that all participants receive an excellent experience whilst studying for the Duke of Edinburgh's Award. Following the Practice expeditions, students will be expected to attend sessions weekly to complete their routes for the assessed expedition. This requires a quick turn around and therefore a more intensive time period. Duke of Edinburgh must take priority and time will not be given if other commitments suddenly arise i.e. sporting fixtures or dance rehearsals – these should be arranged on alternative days.

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Interest in the Award last year was very high and to ensure that participants are fairly chosen a rigorous selection process is used. We ask that the attached forms are completed and returned to the **Green DofE post-box in the HoY Office no later than Friday 5th October**. If a large number of students apply, we will interview applicants. This process will take place within school and will be finalised after the number of applicants is known. Incomplete applications will not be considered.

The full cost of the Bronze award is £100 and a £20 deposit is required at the time of application to cover initial costs of registering students with the Licensing Organisation. The remaining £80 must be paid in full by the time students attend their practice expedition. Payment can be made either via ParentPay or by Cheque. Payment is not confirmation of a place.

Many students at Imberhorne possess a wide variety of qualities, abilities, skills, resources and home support that would make them perfect candidates for the Duke of Edinburgh's Award. I am sure that over the next year we will create a fun, informative, active and encouraging learning environment that will stretch, challenge and equip those taking part.

If you have any further questions, please do not hesitate to contact me.

Yours sincerely

Mr M Aucock



Student

Name: Tutor Group:.....

I agree to attend at least 90% of all sessions run afterschool and both the Saturday Training day and weekend expeditions in the Spring/Summer of 2018.

Signed:.....

Parent or Carer

Name: Contact no:.....

I give permission for my son/daughter to take part in the Duke of Edinburgh Award Scheme.

Signed: Date

Please complete this form and country enrolment form and return it to the DofE post-box in the HoY office no later than Friday 5th October 2018

Please indicate below which dates are suitable for you. Once groupings have been made, we are unable to move weekends. If both are available, please use the end column. Once enrolment has taken place students will be asked to nominate one other person they wish to be in a group with.

	Group A	Tick	Group B	Tick	Both
Saturday Training Day	9th March 9-3		16th March 9-3		
Practice Expedition	27th & 28th April		11th & 12th May		
Assessed Expedition	8th & 9th June		15th & 16th June		