



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Martin Brown

Compassion

Achievement

Respect

Endeavour

*The cornerstones of our
learning community*

Ref: CCard/cb

February 2019

Dear Parent(s)/Carer(s)

Trip to Plumpton College, Plumpton, East Sussex

We would like to offer your son/daughter the opportunity to join us on our trip to Plumpton College on **Tuesday 5th March 2019**. Plumpton is a specialist land-based college with outstanding indoor and outdoor facilities and we would like to take students to see for themselves what they have to offer.

There is no charge to students for this trip.

Students will be required to wear school uniform but advised to wear comfortable footwear. Students can bring food to eat or money to spend in the college café.

We will meet in the Hub at Imberhorne Lane at **8.45am** to leave school promptly at **9.00am** and expect to return to school for **2.00pm**.

Please also ensure your son/daughter has any medication that they may need, clearly labelled, and is given to a member of staff prior to the event commencing.

We require parental consent in order to take students off-site on trips or to attend events. If you wish your son/daughter to go on this trip, please complete the permission slip below and ask them to return this to Mrs Botting's office or to a member of staff in the Hub.

We will use the emergency contact details we have on our database for your son/daughter for this trip. If, however, the contact details or medical conditions have changed, please update this on SIMS Parent immediately.

Yours sincerely

Mrs C Card

Senior Learning Support Assistant



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East Grinstead

West Sussex

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Permission Slip

Trip to Plumpton College, Plumpton, East Sussex on Tuesday 5th March (CC)

I hereby give permission for my son/daughter

..... to go on the above trip.

I understand that, while the school staff in charge of the party will take all reasonable care of the students, unless they are negligent they cannot be held responsible for any loss, damage or injury suffered by my son/daughter arising out of the visit. I have also ensured that my son/daughter has any medication that they may need, clearly labelled so it can be given to a member of staff prior to the event commencing.

We will use the emergency contact details we have on our database for your son/daughter for this trip. If, however, the contact details or medical conditions have changed, please update this on SIMS Parent immediately.

Signed _____(Parent/Carer) Date _____