



WEST SUSSEX COUNTY COUNCIL

# IMBERHORNE SCHOOL

Headteacher: Mr Martin Brown

Compassion

Achievement

Respect

Endeavour

*The cornerstones of our  
learning community*

September 2019

Dear Parent(s)/Carer(s)

**Re: Year 6 Open Evening, Thursday 26<sup>th</sup> September, 5.00-8.00pm**

Our school's Open Evening takes place on **Thursday 26<sup>th</sup> September** for prospective Year 6 students and their parents. Your son/daughter has kindly expressed an interest in helping out at either Windmill Lane or Imberhorne Lane.

Student participation has proved invaluable in the past and I would hope that you give permission for your son/daughter to help at this event. Students will have 5 merits added to their achievement points for helping at this event and will count towards Graduation at the end of Year 11.

Please complete and return the reply slip below to the Key Stage 4 Office. Students are to wear their school uniform during the evening and should arrive at the agreed school site by 4.40pm.

May I remind you that the school day finishes at 2.30pm on this day.

Yours sincerely

**Mrs D O'Dell**

**Head of Year 11**

...✂.....

**Please return to the Key Stage 4 Office - Year 6 Open Evening, Thursday 26<sup>th</sup> September**

I give permission for my son/daughter **Name:**.....

**Year/Form group:**..... to help at the Open Evening at either Windmill Lane or Imberhorne Lane. I will ensure he/she can get to and from the agreed school site safely at the appropriate times.

**Please state department they are helping if known** .....

Signed..... (Parent /Carer)    Date.....



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