

**Imberlink: report of the Trustees for the year ending 05.04.21**

The Trustees of Imberlink present their annual report and audited accounts for the year ended 05.04.21 and confirm that they comply with the requirements of the Charities Act 2011 and the stated aims of the charity.

**Aims**

The aim of Imberlink is to raise money to enhance the educational experiences of the students at Imberhorne School and to advance their education by providing experiences and equipment not covered by Local Authority funding. The collection and spend of funds is overseen by the Trustees and the Governors' Finance Committee and co-ordinated by the Treasurer.

Funds are received through donations to the School Fund (often gift aided) from parents, guardians, staff and community supporters; by fundraising events; and by grants.

**Objectives**

The Charity is committed to helping all students fulfil their potential and develop the self-belief and confidence to make them happy and effective individuals who feel a sense of belonging and actively participate in their community. The Charity is committed to safeguarding and promoting student welfare.

**Structure, governance and management**

The Charity Trustees, who are members of the Governors' Finance Committee, are responsible for the overall management and control of the Imberlink Charity and meet seven times a year. The School Business Manager is responsible for acting as Treasurer and co-ordinating the work of the Trustees, the preparation of the papers and management accounts, and the review of matters arising. All Trustees and Governors gave of their time freely and no remuneration or expenses were paid in the financial year 06.04.20 - 05.04.21, nor have been paid previously.

**Trustees:**

- Mr Martin Brown appointed 11.10.2013
- Mr Paul Clark appointed 08.01.2020
- Mr Andrew Yule appointed 03.02.2020

**Treasurer:**

- Mrs Julie Cooper appointed 11.10.2013

**Risk management**

The Trustees and Governors are responsible for overseeing the risks faced by the Charity. A formal review of the Charity's risk management processes is undertaken on an annual basis. The main risks that have been identified are:

- **Reputation:** this is managed through the Charity's policies on safeguarding, complaints, risk management, and conflict of interest. There is also active identification and resolution of health & safety related issues
- **Money:** this is managed with a strict process to ensure that all actions are approved at Trustee meetings which are fully minuted, and all cheques have two signatories. The accounts are scrutinised during the timetabled meetings and by an independent examiner at the year end.

Through the risk management processes established and the regular reporting and scrutiny of the accounts, the Governors and Trustees are satisfied that the major risks identified have been adequately mitigated where necessary, while accepting that these systems cannot provide absolute assurance that all risks have been managed.

**Review of activity over the year**

This year funds were generated by donations and grants. Due to the Covid-19 lockdowns there was no opportunity for the usual fundraising events.

**Grants:**

Imberlink received a grant from The Shanley Foundation for reading boxes linked to the SEND Department. These have been largely aimed at KS3 and are now in use.

**Donations:**

Imberlink received donations from local businesses and parents to provide laptops for disadvantaged students studying at home during lockdown and to refurbish laptops that were donated to the school. These enabled home schooling to be effective during a very difficult time.

Parental donations to School Fund: Imberlink provided Imberhorne School with various equipment including a new lighting desk and lights for Drama; an iPad for Dance and picnic benches for Lower School.