



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Martin Brown

Compassion

Achievement

Respect

Endeavour

*The cornerstones of our
learning community*

27th May 2021 Agenda

1. **Welcome** – To agree the appointment of Alyson Tonge as a Co-Opted Governor
2. **Apologies for Absence**
3. **Declarations of Interest on any item on the Agenda**
4. **Urgent Matters**

This is an opportunity to raise any urgent matters requiring a decision by the Governing Body which have arisen since the agenda was published and which have been notified to the Chair before the meeting

5. **To receive the Minutes of the Meeting held on 22.04.21**

6. **School Improvement Plan**

- a) Review of 20/21
- b) Discussion of 21/22 priorities

7. **School Update**

- a) Staffing
 - To consider creation of Inclusion Manager role
 - To consider creation of School Business Manager role
- b) Verbal update on current situation in school:
 - Wellbeing and Welfare
 - Attendance/Participation
 - Learning

8. **Finance Committee**

- Finance report from the meeting held on 17.5.2

9. **Chairs Action**

To report any action or decision taken on behalf of the Governing Body

- Approval of policy for Teacher Assessed Grades

10. **Policies**

Policies to be reviewed – MBO to advise

Policies reviewed and circulated previously:

- Safeguarding
- Travel Plan
- Accessibility Plan
- Uniform and Dress Code
- Governors Expenses

11. **Safeguarding**

To report any concerns that have been raised/dealt with since the last meeting

– HV to report recent changes advised by DJO



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12. Premises

- a) H&S concerns – to report any concerns that have been raised/dealt with since the last meeting

13. Governors

- a) Website update - (JH to report)
- b) Co-Opted Governor vacancy
- c) Triads - To agree recording method
- d) To note a term of office that expires within 6 months – none
- e) Link Governor report
- f) To note training attended/booked
 - Developing Effective Monitoring - AY 4.05.21
 - Sharing Leadership - AY 6.05.21
 - Complaint Handling - AY 12.05.21
 - Developing Effective Monitoring - CM 12.05.21
- g) Topics for future agenda items

14. Matters Arising

- **Governors to consider a Careers-focused visit once visits are allowed.**
- **AY/MBO to review the Assessment Policy before 30th April 2021 and this will be approved by AY on behalf of the Governing Body and duly minuted at the next meeting under Chairs Action.**
- **Safeguarding Policy to be shared and approved**
- **Website - JH to address at the next meeting.**
- **Co-opted Governor chat to be undertaken with NK, SP and 1 other Governor.**
- **All Governors to update training overview when circulated by AY.**
- **WSEC Training login issue to be addressed with AY/AME and affected Governors.**
- **Triad and SLT link meet up to be arranged before the July FGB meeting**

15. Summary of Actions Agreed.

Papers:

- Minutes of the FGB Meeting 22.4.21 – attached
- Reviewed Policies previously circulated - copies attached



Governor Priorities for 2020/21

In order of precedence, our priorities are to ensure that:

- 1. Statutory** requirements are met
- 2.** DfE, WSCC (and similar) **guidelines** are followed, unless there's compelling reason not to.
- 3.** The **well-being** and **welfare** of pupils and staff is supported strongly
- 4.** Physical **attendance** in school is as high as possible, ensuring that students maximise their time in lessons. Where pupils can't attend, participation in remote learning is as high as possible
- 5.** Students **learn effectively**, so that academic progress from Sept 2020 is as high as possible for all students
- 6.** The activities that were interrupted in last year's **School Improvement Plan** are evaluated and continue where appropriate
- 7. Governance** improves, specifically "governors hold school leaders to account more effectively" (Ofsted)
- 8.** All reasonable measures are taken to **avoid a financial deficit** (specifically, this and next financial year)

Next Meeting: Tuesday 6th July 2021