



WEST SUSSEX COUNTY COUNCIL

**IMBERHORNE SCHOOL**

Headteacher: Mr Martin Brown

**Compassion**  
**Achievement**  
**Respect**  
**Endeavour**

*The cornerstones of our  
learning community*

Ref: SC/TMN

November 2018

Dear Parent(s)/Carer(s)

**End of Day Arrangements For Year 7 Consultation Evening On Thursday 15<sup>th</sup> November 2018**

The Year 7 Consultation Evening will take place on Thursday 15<sup>th</sup> November. Following our normal procedure for consultation evenings, assemblies will be cancelled and all lessons on both sites will start at 8.40am. **The school day will therefore finish for all students at 2.30pm.**

This allows teachers to have more appointments, enabling parents to see all of the teachers that they wish to. Appointments will start at 3.30pm and finish at 7.30pm.

Travel arrangements have been made as follows for students who catch school coaches/buses and taxis:

- School coach service **903** and all taxis/minibuses are able to collect students at their relevant sites at 2.30pm.
- The following Metrobus services will also run their usual route: **638, 642, 643, 648** at this time.
- Students who use the **624** service can wait in school as their service will be on both sites at its usual departure time of 3.00pm.
- Southdown PSV service **236** service will also run at its normal scheduled time at 3.15pm and there is not an earlier service available to Lingfield/Dormansland.

Parent(s)/Carer(s) are also welcome to collect their son/daughter if they wish at 2.30pm.

We trust this meets with your approval but should there be any difficulties please inform your son's/daughter's Head of Year as soon as possible.

Yours faithfully

Mr M Brown  
**Headteacher**



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