



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Martin Brown

Compassion
Achievement
Respect
Endeavour

*The cornerstones of our
learning community*

18th March 2020

Dear Parent(s)/Carer(s)

I am writing to inform you that due to significantly increased staff absence and illness we do not believe we can safely manage the school from tomorrow (19th March) onward and must therefore enforce a partial closure.

We currently have 16 teaching staff absent and anticipate a few more joining this list overnight. We are therefore asking that Year 9, Year 10 and Year 12 students do not attend school on Thursday and Friday of this week and instead work from home. This means that some capacity is created on both school sites.

I am very sorry it has reached this stage but we must be realistic about what is now manageable. Students working from home will be expected to follow our online learning programme from tomorrow (19th March). You should all have received an email from me sharing some technical information we have provided to students; our expectations are that:

- All students should follow their normal timetable at home so their day continues to be divided into 5 one-hour lessons. We expect them to complete subjects in the order that they normally do in school, i.e. lesson 1 English, lesson 2 History etc
- Work will be set online. Teachers have been asked to ensure instructions for lessons are provided as 'homework' in SIMs. This means that parents and students can see what is set. Sometimes that information may direct students to other resources such as google classroom
- Students will be able to see their 'homework' because they have either synchronised their electronic device (phone or tablet) with their outlook calendar, or through the use of Edulink One, our new digital platform. Students were provided with information showing how they can undertake either of these exercises via email yesterday.
- If work has to be accessed on the school network, students can use a programme called Foldr to do this – again, details of how to do this were in the email sent to them yesterday.

If any family has particular difficulties with childcare arrangements we ask that you contact us directly. Decisions about next week will be made in light of continued staff absence and guidance from the DfE and West Sussex County Council.

Yours faithfully

Mr M Brown, Headteacher

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