



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Matthew Whatford

Compassion

Achievement

Respect

Endeavour

*The cornerstones of our
learning community*

10th September 2025

Dear Governor

I have pleasure in inviting you to a Full Governors Meeting to be held on:

Wednesday 17th September 2025 at 5.30 pm in the Conference Room, Imberhorne Lane.

If you are unable to attend the meeting, please inform me as soon as possible.

Yours sincerely
Viktoriia Kholod

AGENDA

1. Welcome

- o AY to welcome all, including the candidate for co-opted governor Emily Bennett (EB)

2. Apologies

3. Declarations of Interest

- o Governors to declare any conflicts of interest

4. Urgent Matters

5. To approve minutes:

- o Full Governing Body Meeting held 17th July 2025

6. Chair's Actions

- o Chair to report any actions taken on GB's behalf

7. Election of Chair and Vice Chair

- o Clerk in the chair

8. Appointment of Governor

- o GB to decide whether to appoint Emily Bennett as a co-opted governor

9. School Update

- o MWH to present general update
- o KMA to summarise summer results
- o MWH to present School Improvement Plan (SIP) to GB for approval

10. Staff Survey

- o Working party to report on text comments and GB to discuss any further action(s)

11. Safeguarding

- o JM to provide update



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12. Premises / Health and Safety

- LA to provide update

13. Policies

- FGB to approve:
 - Governors' Behaviour Principles
- GB to discuss the Policy Review Process

14. Governors

- To note & discuss governor reports on:
 - School Visits (2)
 - Training (2)
- Roles for 25/26
- Key topics for FGB meetings 25/26
- Terms of Office ending within 6 months:
 - MB (3/10/25)

15. Matters Arising

- AY, JH, JM, AT and DA review the text responses from the staff survey and report back to the next FGB meeting on 17 September 2025.
- GB agreed to target February 2027 for the next staff survey.
- MWH discusses the results of the staff survey with the SLT to identify areas for improvement.
- PC, following discussions with the CFA, to enhance the draft Behaviour Principles by adding an additional sentence about restorative practices for formal approval at the FGB meeting in September.
- GB plans an annual strategic discussion session for the next academic year, similar to the June meeting.

16. Impact

- FGB consider what impact they have had on the students since the last meeting

17. Items to be added to the next Agenda

18. Summary of Actions Agreed

Next Meeting: 23rd October 2025

Papers for the meeting on GovernorHub –

<https://app.governorhub.com/g/imberhorne/school/docs/687a52621010882603ec0293>