



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Headteacher: Mr Lee Walker

Compassion
Achievement
Respect
Endeavour

*The cornerstones of our
learning community*

25th April 2024

Dear Governor

I have pleasure in inviting you to a Full Governors Meeting to be held on:
Thursday 2nd May 2024 at 5.30pm in the Conference Room, Imberhorne Lane.

If you are unable to attend the meeting, please inform me as soon as possible.

Yours sincerely
Julie Wheeler

AGENDA

1. Welcome

- o AY to welcome all, including guests: Sophie Clark (SC), Assistant HT, and Matt Whatford, HT from 1st September

2. Apologies

3. Declarations of Interest

4. Urgent Matters

5. To approve minutes:

- o Full Governing Body Meeting held 21st March 2024

6. Chair's Actions

- o Chair to report any actions taken on GB's behalf

7. Support for Middle Leaders

- o SC to present recent experience of Ofsted
- o GB to consider implications for future visits

8. Disability Discrimination Tribunal

- o AY to report on recent ruling
- o GB to agree response

9. School Update

- o School on a page
- o Review of recent Permanent Exclusions
- o Single Site
- o Update on Bromcom reporting issues

10. Safeguarding

- o JM to provide any updates

11. SDP Monitoring Update

- o Each monitoring team to provide brief report



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12. Finance Committee

- JH to provide update on Finance Committee meeting held 22nd April 2024

13. Federation Update

- AY to provide verbal report of Joint Committee meeting held on 2nd May
- Confirmation of arrangements for joint training

14. Premises/Health and Safety

- LA to provide any updates

15. Policies

- Statutory policies
- Medication in Schools
- First Aid

16. Governors

- Skills Audit
- Stakeholder Working Group
- Diversity Data
- Parental Complaint
- Governor Recruitment
 - Local Authority Governor
- Visit reports
- Training reports
- Code of Conduct
- Terms of office due to end in next 6 months – AY (29/09, co-opted), CM (29/09, parent), SP (29/09, parent), PC (19/10, parent)

17. Matters Arising

- Provide updated data on suspensions and exclusions – **LWA**
- Add IDSR document to Governor Hub – **LWA**
- Add no. of students who have left during the school year to HT's report – **KMA**
- Send feedback to staff regarding the analysis from the staff survey – **JH**
- Email Governors re availability for joint Governor training on 2nd May – **AY**
- Add updated policies spreadsheet to Governor Hub - **JW**
- Email Governors re diversity information - **AY**
- Email Governors re NGA skills audit – **AY**

18. Impact

- FGB to review Impact Statement and to consider what impact they have had on the students since last meeting

19. Items to be added to the next Agenda

20. Summary of Actions Agreed

Next Meeting: 13th June 2024

Papers for the meeting on GovernorHub –

<https://app.governorhub.com/g/imberhornschoo/docs/65fd5df5f6f97de83b97bdaf>

