



WEST SUSSEX COUNTY COUNCIL

# IMBERHORNE SCHOOL

Participation Achievement Support Success

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Dear Parent(s) or Guardian(s)

I am writing to inform you that we have a school counselling service at Imberhorne and students will be told about this in forthcoming year assemblies.

This letter is to seek permission for your child to use this service if they feel it would be of help with any difficulties they may be having. Please inform me in writing, if you **do not want** us to refer your son/daughter, should we feel they would benefit from counselling. We will assume that if we do not hear from you, you are happy for your son/daughter to see the counsellor.

Students may be referred by staff, parents or even do a self-referral. Parents will normally be informed if a student is referred to the counsellor but this is not guaranteed and may depend on the wishes of the student. This is a similar arrangement to that which has operated for many years with the school nurse.

Should you need to discuss this matter further, please contact me directly or our Inclusion Manager, Ms C. Capp if you have any queries.

Yours faithfully

Mr Jon Ford  
**Headteacher**



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