



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Participation Achievement Support Success

Headteacher: Mr Jon Ford

Ref: DWE/DA

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January 2012

Dear parent/guardian,

**Ref: Years 12 & 13 – ‘Careers in Travel and Tourism’ Conference, University of Brighton –
Tuesday 31st January**

Your son/daughter has expressed an interest in attending the Travel and Tourism conference at University of Brighton at the Falmer Campus on **Tuesday 31st January 2012**. The conference is free but the students are expected to pay for their own train travel, costing approximately **£12** for a return ticket. Students will be met by Mr Webster, who is the sole member of staff accompanying the students, at **Three Bridges railway station** at **8:40am**. Your son/daughter must make sure they arrive at the station will ample time to purchase a train ticket as the train departs promptly at **9:01am**.

The conference will start **10:30am** with a programmed tour of the AMEX football stadium which will accompany the first seminar on ‘the role of sport in tourism’; the conference ends at approximately **2:45pm**. The talks have been created to give school students an insight into potential careers in this huge industry, with speakers from the likes of De Vere, BBC and Virgin Atlantic in attendance.

Students should bring either a packed lunch or money to purchase food, as although refreshments are provided, lunch is not.

The group, including Mr Webster, will return to the Three Bridges station at approximately **4pm**; please arrange to collect your son/daughter as they **will not** be returning to school.

Photographs of students on this trip may be used for display and publicity. If you do not wish photos to be used, please contact me.

Please also ensure your son/daughter has any medication that they may need, clearly labelled, and that this is given to a member of staff prior to the trip commencing.

If you would like your son/daughter to attend please return the reply slip to me by **Friday 20th January** at the latest. Please remember to write your son’s/daughter’s name, year group and the trip title on the envelope.

Yours faithfully

Mr D Weaver
Subject Leader for Travel and Tourism

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Years 12 & 13 Travel and Tourism Careers Conference, Tuesday 31st January 2012 - DWE

I give permission for my son/daughter Name _____ Form _____
to visit the **Travel and Tourism Careers Conference, Brighton.**

I understand that, while the school staff in charge of the party will take all reasonable care of the students, unless they are negligent they cannot be held responsible for any loss, damage or injury suffered by my son/daughter arising out of the visit. I have also ensured that my son/daughter has any medication that they may need, clearly labelled so it can be given to a member of staff prior to the trip commencing.

*If your son/daughter has any medical conditions not already known by the school please outline in the space below.

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*Please provide two contact numbers if different to the ones the school have that can be used in case of an emergency:

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Signed (parent/guardian) **Date**