



WEST SUSSEX COUNTY COUNCIL

IMBERHORNE SCHOOL

Participation Achievement Support Success

Headteacher: Mr Jon Ford

Imberhorne Lane, East Grinstead

West Sussex, RH19 1QY

T: 01342 323562

F: 01342 317366

email: info@imberhorne.co.uk

www.imberhorne.co.uk

4th October 2011

Dear Parent(s)/Guardian(s)

As part of our broad and balanced curriculum, all Year 10 students will participate in a work experience programme from **Monday 9th July – Wednesday 18th July 2012**.

The programme is a wonderful opportunity to highlight the links between our school and the world of work. The reciprocal partnership brings many benefits to students in terms of newly acquired skills which encourage them to become more independent learners; it also provides possible future career choices.

Due to administrative changes, work experience plans have to be confirmed by 13th January 2012. The programme is being introduced to students on Thursday October 6th with a follow up by form tutors on Wednesday October 12th. The benefits and processes involved in our work experience programme will then be explained to parents at the **Year 10 Briefing Evening on 2nd November 2012** at the **Imberhorne Lane site**.

I would be grateful if you could discuss work experience options with your son/daughter and encourage them to complete and return their planning forms as soon as possible, and certainly before the Christmas break. Should your son/daughter wish to do their work experience in local schools/nursery schools, we would ask you not to contact these placements independently: these employers tend to be inundated with requests which can cause problems.

Thank you for your support in this matter and I look forward to seeing you at the briefing evening.

Yours faithfully

Mrs P Jones
Head of Key Stage 4



Specialist Schools
and Academies Trust
EXCELLENCE AND DIVERSITY

